

Lavenham Neighbourhood Plan Revision Group

Steering group meeting 14th April 2026

Agenda and minutes

Attending: Michael Sherman, Alison Bourne, Savanna Bourne, Danielle Twitchen, Tracey Brinkley, David Theobald, Charles Posner and Carroll Reeve.

Apologies: Jack Norman, due to illness.

Minutes of previous meeting: agreed.

Matters arising: None

Parish council feed-back: Confirmation sought from all attending that no potential conflicts or pecuniary interests appertain to this agenda: confirmed.

Feed-back from Residential Survey: The survey completion date only closed yesterday, so it is too soon to ascertain any detailed feedback. The return rate appears to be over 50 per cent however. This appears to be a good rate. We are told that current return rates elsewhere are rarely exceed 40 per cent. A more complete rate should be available for our next meeting. Thanks should go to all helpers who distributed the survey and the preceding newsletter.

Demographic and Socio-Economic Report: This had been distributed to members in advance of the meeting. Charles Posner presented the report. Charles considered this to be a very high-quality review of the situation and would be a prime piece of evidence from which certain aspects of the NP can evolve. He ran through the headings and considered that as a group we needed to digest particular aspects and report further. A suggested review list is:

Area Profile	Danielle
Demography	Carroll
Housing	Tracey
Economic Activity	Alison
Deprivation	Savanna and David

This is aimed to be ready for our June meeting.

Business survey: The survey document can be drafted with the help of existing businesses that either generate footfall, including tourism and services such as builders and allied trades. This will require a specification and will be scheduled for either our June or July meeting.

AoB:

A Freedom of Information Act request had been received.

BDC had announced a new grant scheme. The relevant Expression of Interest Form had now been issued. A draft was discussed and this was to be forwarded to our lead advisor for comment. The form is to be submitted by the close of 14th May.

Next meeting: 12th May, at 6 o'clock, Tenter Piece.